

## Career Services Program Warrant Inquires Form

Name: (Last, First, MI)	JAS #	SKIES Seeker ID #
Counselor's Name	Phone number	Office:

Has address been recently updated in SKIES    Yes ☐    No ☐.  
If yes please document address changes in the notes section of SKIES.

### Type of payment Inquiry

**(NOTE\* Before sending in your request you must verify that the correct service was recorded in SKIES and that notes are entered.)**

Basic Needs Payment

\_\_\_\_\_

Provide payment month

Enrollment payment

\_\_\_\_\_

Provide enrollment date

4<sup>th</sup> Month Bonus

\_\_\_\_\_

Provide service date

6<sup>th</sup> Month Bonus

\_\_\_\_\_

Provide service date

### Official Use Only

☐ Warrant was redeemed on \_\_\_\_\_ .

☐ Warrant was returned on \_\_\_\_\_ and was redirected on \_\_\_\_\_ .

☐ Warrant was returned on \_\_\_\_\_ . Verification of mailing address is needed. Update address and note in SKIES.

☐ Warrant # \_\_\_\_\_ was not returned or redeemed. The warrant was issued on \_\_\_\_\_ .  
In the amount of \$ \_\_\_\_\_ .

For an affidavit of loss form please email Helen Sergeant @ [hsergeant@esd.wa.gov](mailto:hsergeant@esd.wa.gov) or call her @ (360) 902-9353. (Note: An affidavit of loss cannot be requested until 10 days after mail date.)